

**COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
OCTOBER 27, 2009 - 7:00 PM
9/10 CENTER AUDITORIUM**

OPENING ACTIVITIES

1. CALL TO ORDER AT 7:01 P.M.

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Donna Urban - present	<i>(Education Committee)</i>
Richard M. Ritter - present	<i>(Finance Committee)</i>
Diane M. Brownfield - present	<i>(Education / Community & Student Relations)</i>
J. Neil Campbell - present	<i>(Finance & Operations Committees)</i>
Donald R. Holt, Jr. - present	<i>(Finance Committee)</i>
Paul L. Johnson - present	<i>(Operations Committee)</i>
Laurie C. Knecht - present	<i>(Operations Committee)</i>
Robert M. Knecht - present	<i>(Education / Community & Student Relations)</i>
Richard A. Saha, Sr. - present	<i>(Community & Student Relations Committee)</i>

Student Representatives:

Nicholas Sikoutris, Senior Class Representative - present
Kelsey McKee, Junior Class Representative - present

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

Deletions:

- 3. A. Strategic Plan: Mid-Point Review
- 3. B. Strategic Plan: Educational Technology

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the September 22, 2009 School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Approval of Minutes September 22, 2009 Approved Vote: 8-0-1 Abstained: Ritter

Motion: Diane Brownfield Second: Paul Johnson Vote: 8-0-1

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

Several parents, students and members of the community spoke of their concerns regarding the transportation problems the students from Bishop Shanahan have been experiencing. Their primary concern is the lengthy bus ride, and the possibility of adding additional buses. Other concerns were raised regarding the cost associated with additional bussing and how it might impact future taxation.

EXECUTIVE SESSION

An Executive Session was held on Tuesday, October 27, 2009 from 6:00 to 6:45 p.m. for legal and personnel reasons.

SUPERINTENDENT’S REPORT

The Superintendent’s Report was provided by Richard Como.

IMPORTANT DATES

Date	Time	Meetings	Place
November 10, 2009	6:00 p.m.	All Committee Meetings	9/10 Center Auditorium
~ MONDAY ~ November 23, 2009	7:00 p.m.	School Board Meeting	9/10 Center Auditorium
December 1, 2009	6:00 p.m.	Reorganization Meeting	9/10 Center Auditorium
December 1, 2009	Immediately following Reorganization Meeting	School Board Meeting	9/10 Center Auditorium

BOARD PRESIDENT’S REPORT

Presentation by the Gordon Education Center - Eugenia Roberts, Principal

SPECIAL REPORTS

STUDENT REPRESENTATIVE’S REPORT

The Student Representative’s Report was provided by Nick Sikoutris.

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. CONSENT AGENDA (School Board President)

RECOMMENDED MOTION: That the Board approves the consent agenda items:

Items to be removed from Consent Agenda:

- 4. C. Additional bus to be added to Krapf contract

Consent Agenda
 Approved
 Vote: 9-0-0

Motion: Diane Brownfield Second: Robert Knecht Vote: 9-0-0

2. FINANCE COMMITTEE (Donald Holt, Chair)

A. Schedule of Bills Payable

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Bills Payable as submitted for the month ending September 30, 2009.

Fund	Paid
General Fund – 10	\$ 5,539,976.36
Capital Reserve Fund – 22	153,334.74
Athletic Fund – 29	48,284.10
Capital Projects Fund-32 / 2007 GOB	1,830,375.82
Capital Projects Fund-33 / 2009A GOB	975,446.04
Food Service – 51	80,008.50
Trust Fund – 71	196.00
Student Activities Fund – 81	17,917.08
Agency Fund – 89	1,668.75
TOTAL	\$ 8,647,207.39

- B. Treasurer's Report**
RECOMMENDED MOTION: That the Board of School Directors approves the Treasurer's Report as submitted for the month ending September 30, 2009.
- C. Budget Transfers**
RECOMMENDED MOTION: That the Board of School Directors approves the Budget Transfers as submitted for the month ending September 30, 2009 in the amount of \$1,209,808.09.
- D. Schedule of Investments**
RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Investments as submitted for the month ending September 30, 2009.
- E. 2010-2011 Enrollment Forecasts**
RECOMMENDED MOTION: That the Board of School Directors approves the 2010-2011 Enrollment Forecasts, as presented.
- F. 2010-2011 School Allocations**
RECOMMENDED MOTION: That the Board of School Directors approves the 2010-2011 School Allocations, as presented.
- G. 2010-2011 Budget Calendar**
RECOMMENDED MOTION: That the Board of School Directors approves the 2010-2011 Budget Calendar, as presented.
- H. Mandate Waiver to Advertise Bids on CASD Website in Lieu of Newspaper Ads**
RECOMMENDED MOTION: That the Board of School Directors approves the application for mandate waiver to advertise bids on Coatesville Area School District's website in lieu of newspaper advertisements.
- I. E-Rate Contract – YR 13**
RECOMMENDED MOTION: That the Board of School Directors approves the E-Rate contract with Julie Tritt-Schell to consult with the District for the Year 13, Funding Year 2010, for E-rate expenditures from 7/1/2010 to 6/30/2011. The fee for the service will be \$10,000. The total amount received or committed from E-Rate since Ms. Tritt-Schell has been consulted is \$993,818. \$118,320 additionally is being appealed for the fiscal year 2006, making the funding total \$1,112,140. Payments made to Tritt-Schell total \$37,500.
- J. Chester County Tax Claim Bureau Sale**
RECOMMENDED MOTION: That the Board of School Directors consents with the decision of the Chester County Tax Claim Bureau to proceed with the sale and transfer of a property from its "repository for unsold properties", as presented by the Bureau.
- K. Human Resources**
- 1. Resignations - Regular and Extra Duty**
RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. ADMINISTRATION

b. CATA

c. CATSS

- 1) Frazier, Teresa, 6.5 hour Special Education Classroom Aide for the Gordon Education Center. Letter Dated 10/6/09. Reason: Job Abandonment. Effective: 10/14/09.
- 2) London, Kevin, 6.5 hour Special Education Classroom Aide for the Gordon Education Center. Letter Dated: 9/23/09. Reason: Personal. Effective: 9/17/09.
- 3) Norman, Michelle, 6.5 hour ESL Instructional Aide for the Reeceville Elementary School. Letter Dated: 9/21/09. Reason: Personal. Effective: 10/2/09.
- 4) Pham, Steve, Technology Associate for the Coatesville Area Senior High School. Letter Dated: 9/21/09. Reason: Personal. Effective: 10/2/09.
- 5) Sager, Diane, 2.0 hour Cafeteria Playground Aide for the King's Highway Elementary School. Letter Dated: 10/11/09. Reason: Personal. Effective: 10/26/09.
- 6) Tallawally, Fatumata, 2.0 hour Cafeteria/Playground Aide for the Friendship Elementary School. Letter Dated: 10/1/09. Reason: Job Abandonment. Effective: 10/9/09.
- 7) Walker, Kyle, 6.5 hour Special Education One-On-One Aide for the Coatesville Area Senior High School CAMPUS – 9/10 Center. Letter Dated: 9/27/09. Reason: Personal. Effective: 10/2/09.

d. FEDERATION

e. EXTRA DUTY

- 1) Allison, Ron, 8th Grade Girls' Basketball Coach for the North Brandywine Middle School. Letter Dated: 9/22/09. Reason: Personal. Effective: 9/22/09.
- 2) Long, Timothy, Chess Club Advisor for the Caln Elementary School. Letter Dated: 9/28/09. Reason: Personal. Effective: 9/28/09.
- 3) Rudolph, Bryan, 7th Grade Boys' Wrestling Coach for the North Brandywine Middle School. Letter Dated: 9/18/09. Reason: Personal. Effective: 9/18/09.
- 4) Hostutler, Mark, Girls Assistant Basketball Coach for the Coatesville Area Senior High School CAMPUS. Letter Dated: 10/14/09. Reason: Personal. Effective: 10/14/09.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. ADMINISTRATION

b. CATA

c. CATSS

- 1) Shaw, Jennifer, Substitute Secretary/Instructional Aide for the Caln Elementary School. Salary: \$14.00/hr./\$10.50/hr. Effective: 10/28/09. SP4: Approved.
- 2) Norman, Michele, Substitute 2.0 hour Cafeteria/Playground Aide for the Friendship Elementary School. Salary: \$9.50/hr. Effective: 10/28/09. SP4: Staff.
- 3) Pennington, Claudette, 3.0 hour Cafeteria Aide for the South Brandywine Middle School. Posted: 3/4/08 (Recciutti). Salary: \$9.50/hr. Effective: 10/28/09. SP4: Approved.
- 4) Teel, Quincy, 6.5 hour Special Education Classroom Aide for the Gordon Education Center. Posted: 8/24/09 (Myers). Salary: \$12.50/hr. Effective: 10/12/09. SP4: Pending.
- 5) Trego, Jena Marie, 2 hour Cafeteria/Playground Aide for the Reeceville Elementary School. Posted: 8/4/09 (Sheckells). Salary: \$9.50/hr. Effective: 10/28/09. SP4: Approved.
- 6) Young, Jodi Lee, 2 hour Cafeteria/Playground Aide for the Reeceville Elementary School. Posted: 8/18/09 (Armour). Salary: \$9.50/hr. Effective: 10/28/09. SP4: Approved.

d. FEDERATION

- 1) Santos, Eugenio, Substitute Custodian for the Coatesville Area School District. Salary: \$10.00/hr. Effective: 10/28/09. SP4: Approved.

e. EXTRA DUTY

- 1) Dainty, Jacqueline, ESL Program Manager for the Coatesville Area Senior High School CAMPUS. Posted: 9/23/09 (New). Salary: \$24.00/hr. Effective: 10/28/09. SP4: Pending.
- 2) Glass, Dan, Assistant Boys' Football Coach for the North Brandywine Middle School. Posted: 3/24/09 (Reinstated). Salary: \$2,044.00. Effective: 2009 – 2010 School Year. SP4: Approved.
- 3) Harper, Jillian, EAP Intervention Tutor for the Rainbow Elementary School. Posted: 8/31/09 (New). Salary: \$29.00/hr. Effective: 2009 – 2010 School Year. SP4: Approved.

- 4) Jamrogowicz, Victoria, 7th Grade Girls' Soccer Coach for the Scott Middle School. Posted: 5/19/08 (Lewis). Salary: \$1,400.00. Effective: 2009 – 2010 School Year. SP4: Staff.
- 5) Norman, Michele, Adult Night ESL Aide for the Scott Middle School. Posted: 10/5/09 (New). Salary: \$10.50/hr. Effective: 10/28/09. SP4: Staff.
- 6) Tabakelis, Bernadette, Marching Band Drill Instructor for the Coatesville Area Senior High School CAMPUS. Posted: 8/12/09 (Hughes). Salary: \$1,050.00. Effective: 2009 – 2010 School Year. SP4: Approved.
- 7) 4 Sight Scoring Grant Funded Personnel for the Coatesville Area School District. Posted: 9/8/09. Salary: \$33.00/hr. Effective: 2009 – 2010 School Year. SP4: Staff.

EAST FALLOWFIELD

Nancy Martin
John Wagner

KING'S HIGHWAY

W. Jesse Chalfant
Nancy L. Ritchie
Erin Shick

NORTH BRANDYWINE

Cynthia Crouse
Susan Eastburn
Christin Fareri
Anjanette Fidanza
Bill McClure
Jennifer Riseon
Judy Spahr
Stephanie Waterman
Joyce Wik

SCOTT

Jilliam Abgarian
John Barnes
Kathy Barnes
Margie Gunlefinger
Shemica Johnson
Shannon King
Fran Rodkey
Pam Shuman

SOUTH BRANDYWINE

Thomas DiSante

- 8) Substitute 21st Century Afterschool Program Tutors for the Caln Elementary School. Posted: 8/27/09 (New). Salary: \$33.00/hr. Effective: 2009 – 2010 School Year. SP4: Staff.

Julie Keefer

Tess Lance

Sharon Yoder

3. Creation of New Position(s)

RECOMMENDED MOTION: That the Board of School Directors approves the following new positions:

a. ADMINISTRATION

b. CATA

c. CATSS

- 1) Barnhardt, Karen, move from 4.75 hour Special Education Classroom Aide for the Friendship Elementary School to 6.5 hour Regular Education Classroom Aide for the South Brandywine Middle School. Posted: 9/28/09 (New). Effective: 10/28/09. SP4: Staff.
- 2) Hamilton, Carmella, move from 6.5 hour Special Education Classroom Aide for the Gordon Education Center to 6.5 hour Special Education One-On-One Aide for the Reeceville Elementary School. Posted: 9/30/09 (New). Effective: 10/28/09. SP4: Staff.
- 3) Hicklen, Dominic, 6.5 hour Special Education One-On-One Aide for the Rainbow Elementary School. Posted: 10/8/09 (New). Salary: \$12.50/hr. Effective: 10/12/09. SP4: Pending.
- 4) Washington, Sylvia, 6.5 hour Special Education One-On-One Aide for the Reeceville Elementary School. Posted: 9/30/09 (New). Salary: \$12.50/hr. Effective: 10/28/09. SP4: Approved.

4. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. ADMINISTRATION

b. CATA

- 1) Maurer, Dennis, 3rd Grade Teacher for the Caln Elementary School. Letter Dated: 9/16/09. Reason: FMLA Extension. Effective: 11/2/09 – 12/23/09.
- 2) Stoner-Mayan, Cara, 3rd Grade Teacher for the Friendship Elementary School. Letter Dated: 9/16/09. Reason: FMLA. Effective: 12/10/09 – 2/26/10.
- 3) Sayles, Mary Carol, Art Teacher for the Friendship Elementary School. Letter Dated: 9/21/09. Reason: FMLA. Effective: 11/16/09 – 2/16/10.

c. CATSS

- 1) Kallie, Osman, 6.5 hour Special Education One-On-One Aide for the Gordon Education Center. Letter Dated: 9/21/09. Reason: Unpaid Leave of Absence. Effective: 10/19/09 – 11/14/09.
- 2) Kirby, Tami, Assistant Payroll Secretary for the Coatesville Area School District. Letter Dated: 10/1/09. Reason: FMLA. Effective: 8/12/09 – 9/11/09.
- 3) Kishbaugh, Alicia, 6.5 hour Title I Classroom Aide for the South Brandywine Middle School. Letter Dated: 10/13/09. Reason: Unpaid Medical Leave of Absence. Effective: 11/30/09 – 1/11/10.

d. FEDERATION

- 1) Kopteros, John, HVAC Tradesman for the Coatesville Area School District. Letter Dated: 10/2/09. Reason: FMLA. Effective: 10/1/09 – 10/9/09.
- 2) Triboletti, Pasquale, Custodian for the Reeceville Elementary School. Letter Dated: 10/12/09. Reason: FMLA. Effective: 9/28/09 – 11/13/09.
- 3) Young, Linda, 3.75 hour General Utility Worker for the Coatesville Area Senior High School CAMPUS – 9/10 Center. Letter Dated: 10/13/09. Reason: Unpaid Leave of Absence. Effective: 9/9/09 – 10/30/09.

5. Voluntary Transfers:

RECOMMENDED MOTION: That the Board of School Directors approves the Voluntary Transfer of:

a. ADMINISTRATION

b. CATA

c. CATSS

- 1) Martinez, Iris, move from 6.5 hour ESL Aide for the Kings Highway Elementary School to 6.5 hour ESL Aide for the Rainbow Elementary School. Posted: 9/14/09 (Ward). Effective: 10/28/09.

6. Change of Status

RECOMMENDED MOTION: That the Board of School Directors approves the Change of Status as indicated:

a. ADMINISTRATION

b. CATA

c. CATSS

- 1) Riisen, Mary, move from Substitute Instructional Aide for the Coatesville Area School District to 6.5 hour ESL Aide for the Reeceville Elementary School. Posted: 9/28/09 (Norman). Salary: \$10.50/hr. Effective: 10/28/09. SP4: Staff.

- 2) Springfield, Marcia, move from Substitute Instructional Aide for the Coatesville Area School District to 6.5 hour Special Education Classroom Aide for the Gordon Education Center. Posted: 9/29/09 (London). Salary: \$12.50/hr. Effective: 10/28/09. SP4: Staff.

d. FEDERATION

- 1) Estes, William, move from Custodian "B" Level @ \$18.83/hr. to Custodian "A" Level @ \$19.38/hr. for the King's Highway Elementary School. Effective: Retroactive to 6/22/09.
- 2) Hamilton, James, move from Custodian "B" Level @ \$18.83/hr. to Custodian "A" Level @ \$19.38/hr. for the Scott Middle School. Effective: Retroactive to 9/9/2009.

7. **Tenure**

RECOMMENDED MOTION: That the Board of School Directors approves tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

Erin Rebhorn - 10/16/09
Margaret Sebastianelli - 10/16/09

3. **EDUCATION COMMITTEE** (*Diane Brownfield, Chair*)

4. **OPERATIONS COMMITTEE** (*Laurie Knecht, Chair*)

A. **Dump Body Purchase**

RECOMMENDED MOTION: That the Board of School Directors approves the purchase of a new dump body to replace the current dump body on the 2001 Dump Truck in the amount of \$5,603.00 from Intercon Truck Equipment in Boothwyn, PA, through COSTARS Cooperative Purchasing Program. The current dump body is rusted to the point where it is unsafe to operate.

B. **Utility Body Purchase**

RECOMMENDED MOTION: That the Board of School Directors approves the purchase of a new utility body to be installed on the 2008 F350 Pickup Truck in the amount of \$8,934.00 from Intercon Truck Equipment in Boothwyn, PA, through COSTARS Cooperative Purchasing Program. The utility body will facilitate better use of the vehicle.

C. **Additional Bus to be added to Krapf Contract**

RECOMMENDED MOTION: That the Board of School Directors approves the addition of one bus to the Krapf contract to help the Collegium and Bishop Shanahan busing logistics.

Additional Bus to be added to Krapf Contract
Approved Vote: 5-4-0
Opposed: Campbell, Holt, Johnson & Ritter

Motion: Diane Brownfield Second: Richard Saha

Vote: 5-4-0

5. **COMMUNITY & STUDENT RELATIONS COMMITTEE** (*Robert Knecht, Chair*)

A. **Review of New Policy #828 – Fraud – 1st Reading**

RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of new Policy #828, Fraud.

B. **Request to Attend Three Special Olympics State Competitions**

RECOMMENDED MOTION: That the Board of School Directors approves the request for students to attend three Special Olympics State competitions during the 2009-2010 school year.

C. **Student Discipline Hearings**

RECOMMENDED MOTION: That the Board of School Directors approves the following student disciplinary action(s) as recommended. (*Enclosure*)

<u>Student #</u>	<u>Action(s)</u>
09DH84	16 day expulsion
09DH85	Expelled for the balance of the 1 st marking period (24 school days). Student must complete 25 hours of community service.
09DH86	30 day expulsion

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

Several comments of appreciation were expressed to the Board for approving the additional bus for transporting the students who attend Bishop Shanahan High School. Some would like a time limit placed on the duration of the students' commute, and others would like the District to consider separating Bishop Shanahan students from those who attend the Collegium Charter School.

ADDITIONAL BOARD MEMBERS' REPORTS

Diane Brownfield reported on the PASA-PSBA School Leadership Conference in Hershey, PA.

ADJOURNMENT

This meeting was adjourned at 8:14 p.m. on a motion by Paul Johnson and seconded by Laurie Knecht.

Respectfully submitted,
Karen Jackson, Recording Secretary

Kenneth D. Lupold, School Board Secretary

If any Board Member or member of the public wishes to review the minutes verbatim, please contact the School Board Secretary and make arrangements to come to the District Office and listen to the meeting tapes.